



Please fill out this form and submit it with all required documents to the Interdisciplinary program administration (Room C180, Administration Building) at least one month prior to the start date of the conference or international activity.

- Late or incomplete forms will not be considered.
• Activities will not be funded retroactively.
• Applicants traveling abroad are required to complete the University of Saskatchewan's International Travel Registry before their application will be considered for funding.
• It is not guaranteed that you will receive funding prior to travel.
• Eligible Students must be registered in the term they are traveling in.
• Applicants are highly encourage to apply for a University of Saskatchewan Student Travel Award as well as this award.

Table with 4 sections: Conferences and Workshops, Criteria, Required Documents, and Value. Each section contains specific details regarding the award's requirements and benefits.

InterDisciplinary Studies

Purpose

The purpose of this fund is to provide financial assistance to full time University of Saskatchewan Interdisciplinary students who intend to participate in academic and experiential learning activities abroad or in Canada.

Application Procedures

- Application forms are available at <http://www.usask.ca/cgsr/interd/>. Forms can be mailed to or dropped off at the address below or emailed to interd.studies@usask.ca. If further information is required, please call 306.966.2171 or email interd.studies@usask.ca.
- Evidence of support from the appropriate academic department (e.g. supporting letter from supervisor or graduate chair) must be provided.
- Grants will be awarded to students who meet the eligibility criteria until Interdisciplinary Studies Travel Award funds have been full expended.
- Submission of an application does not guarantee an award will be granted.

Detailed Budget

- All applications must include a detailed budget of the proposed activity which includes other sources of funding and total amount of revenue and expenses.
- Students should demonstrate how they are utilizing revenue sources other than the Interdisciplinary Studies Travel Award to cover the cost of a conference or academic competition.

Eligible Expense

- Registration or delegate fees to present a poster or oral presentation at academically related events including conferences, competitions and symposiums.
- Other expenses related to out-of-town events (e.g. travel, accommodation, &c.).

Disbursement

- Notification of an applicant's award status will be sent by email to his/her U of S address.
- Awards will be issued by cheque to a mailing address on PAWS. Students currently employed by the University of Saskatchewan will have the award amount added to their regular paycheque as a bursary.
- Funds will be distributed to the student upon successful attendance at the conference or competition.

Taxation

- Tax slips for a particular year will be issued by the institution in February of the following calendar year. Although a tax slip is issued, the travel award may be tax-exempt. Awards are eligible for exemption if paid in connection to the student's academic program (for which the education tax credit is claimed).
- Each student's circumstance may be different. It is the student's responsibility to determine if the travel award qualifies for tax exemption. Please contact Canada Revenue Agency for more information.

InterDisciplinary Studies

Room C180, Administration Building, 105 Administration Place, University of Saskatchewan, Saskatoon, SK, S7N 5A1, Canada
Email: interd.studies@usask.ca – Website: <http://www.usask.ca/cgsr/interd/> - Tel: 306.966.2171 – Fax: 306.966.5756

APPLICATION

Student Name		Student Number	NSID
Home Address:		Telephone:	U of S Email:
Level of Study <input type="checkbox"/> MA <input type="checkbox"/> PhD			
Supervisor:	Supervisor Telephone:	Supervisor Email:	
Travel Information			
Name of Event or Activity:	Date of Event (start and end dates):	Travel Destination (City and Country)	

ACTIVITY INFORMATION

1. Are you presenting at a conference? Yes No
2. Are you competing at a competition? Yes No
3. Please list all sources and total amounts of revenues and expense you expect to sustain.

NOTE: If the revenues received from non-personal funding sources exceed expenses, the extra revenues should be returned to those funding sources on a pro-rated basis.

Source	Expenses	Revenues
Totals		

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4. How will participation in this conference/competition benefit you academically and personally?

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5. Have you received an Interdisciplinary Travel Award in the last 12 months? Yes No
6. Have you applied for a University of Saskatchewan Student Travel Award? Yes No

AGREEMENT

I agree to abide by the terms and conditions of this application and I acknowledge that the information I have provided above reflects accurate cost estimates.

Signature	Date (dd/mm/yyyy)

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